



Energy Savings Club Check List

PHONE: 770-439-8004 | FAX: 770-439-0690 | www.ATLAIR.com

CUSTOMER:

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SPRING AIR CONDITIONING

FALL HEATING SYSTEM

OFF-SEASON GENERAL

- CLEAN OR REPLACE STANDARD FILTERS
- INSPECT INSIDE COOLING COIL (CLEAN AT DISCOUNTED RATE IF NECESSARY)
- INSPECT PRIMARY DRAIN
- INSPECT SECONDARY DRAIN
- CLEAN CONDENSATE DRAIN
- TEST CONDENSATE DRAIN
- INSPECT BLOWER COMPONENTS
- ADJUST BLOWER COMPONENTS AS NECESSARY
- INSPECT CONDENSER COIL
- CLEAN CONDENSER COIL AS NECESSARY
- LUBRICATE ALL MOVING PARTS (WHERE APPLICABLE)
- INSPECT ALL ELECTRICAL CONNECTIONS
- TIGHTEN ALL LOOSE ELECTRICAL CONNECTIONS
- MONITOR AIR CONDITIONER OPERATING PRESSURES FOR PROPER REFRIGERANT CHARGE
- ADD UP TO 1 POUNDS OF "FREON" EACH YEAR (PER SYSTEM) IF NEEDED
- MONITOR VOLTAGE & AMPERAGE DRAW ON ALL MOTORS
- MONITOR AIR CONDITIONING & HEATING CYCLES
- INSPECT THERMOSTAT OPERATIONS

- CLEAN OR REPLACE STANDARD AIR FILTERS
- LUBRICATE ALL MOVING PARTS (WHERE APPLICABLE)
- INSPECT ALL ELECTRICAL CONNECTIONS
- TIGHTEN ALL LOOSE ELECTRICAL CONNECTIONS
- MONITOR VOLTAGE AND AMPERAGE DRAW ON ALL MOTORS
- MONITOR AIR CONDITIONING & HEATING CYCLES
- INSPECT AND TEST SAFETY CONTROLS
- ADJUST AIR FLOW FOR PROPER TEMPERATURE RISE
- INSPECT HEAT ANTICIPATOR SETTINGS
- INSPECT THERMOSTAT OPERATIONS

FURNACE ONLY PROCEDURES

- INSPECT HEAT EXCHANGER AND BURNERS
- VACUUM AND/OR ADJUST HEAT EXCHANGERS & BURNERS AS NECESSARY
- ADJUST GAS PRESSURE AS NECESSARY
- INSPECT PILOT OPERATION
- ADJUST PILOT OPERATION AS NECESSARY
- MONITOR FLUE DRAFT FOR SAFE OPERATION
- INSPECT FOR CRACKED HEAT EXCHANGER

HEAT PUMP ONLY PROCEDURES

- INSPECT EVAPORATIVE COIL
- INSPECT OUTDOOR COIL
- CLEAN OUTDOOR COIL
- INSPECT REFRIGERANT LEVEL
- INSPECT ELECTRIC HEAT STRIPS

- CLEAN OR REPLACE STANDARD AIR FILTERS
- INSPECT PRIMARY DRAINS
- INSPECT SECONDARY DRAINS
- CLEAN CONDENSATE DRAIN
- TEST CONDENSATE DRAIN
- INSPECT BLOWER COMPONENTS

AHC TECHNICIAN

DATE